



AITKIN COUNTY BOARD OF COMMISSIONERS

April 11, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:01 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present

1.B PLEDGE OF ALLEGIANCE

Moment of silence held in memory of Bob Rosenberg, SWCD.

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

1.D Citizens Public Comment by:

Janet Hatfield invited Commissioners to attend the Aitkin County Association of Townships meeting on April 20, 2023. City Council member, Chris Dotzler informed Commissioners about the City contractor day.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample

A) Correspondence File-

March 28, 2023 to April 10, 2023

B) Approve County Board Minutes-

March 28, 2023

C) Approve Electronic Funds Transfers

Total	\$827,151.18
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D) Approve Commissioner's Vouchers

General	\$106,263.88	HHS	\$7,710.55	LLCC	\$10,408.87		
Reserves	\$18,405.00	Trust	\$32,665.17	Parks	\$43,016.06		
R&B	\$105,684.34	Forest Dev	\$834.26	CRF	\$8,655.06	Total	\$333,643.19

E) Approve Manual Warrants/Voids/Corrections-

Wex 03.23.2023

	\$78.76						
						Total	\$78.76

F) Approve Auditor Vouchers-

Wex Fees

	\$633.50								
								Total	\$633.50

**G) Approve Manual Warrants/Voids/Corrections-
Med FSA Claims 2023**

	\$30.77								
								Total	\$30.77

**H) Approve Manual Warrants/Voids/Corrections-
FSA Claims 03.28.2023**

	\$237.51								
								Total	\$237.51

**I) Approve Auditor Vouchers-
Paid 03.31.2023**

General	\$15,479.36								
Forest	\$86,535.36							Total	\$102,014.72

**J) Approve Auditor Vouchers-
Property Tax Overpays - Period 1**

	\$1,098.14								
								Total	\$1,098.14

**K) Approve Manual Warrants/Voids/Corrections-
Wex 03.30.2023**

	\$1.95								
								Total	\$1.95

**L) Approve Manual Warrants/Voids/Corrections-
Elan paid 03.16.2023**

	\$6,490.79								
								Total	\$6,490.79

**M) Approve Manual Warrants/Voids/Corrections-
Wex 03.31.2023**

	\$38.44								
								Total	\$38.44

**N) Approve Manual Warrants/Voids/Corrections-
Credit Card Fees**

LLCC	\$325.86								
								Total	\$325.86

**O) Approve-
Tobacco License - Mark's Bar**

**P) Approve-
Unorganized Townships Fire Contracts**

**Q) Adopt Resolution-
SR Donation - Great River Energy**

**R) Adopt Resolution-
SR Donation - Haugen Township**

**S) Adopt Resolution-
SR Donation - Pliny Township**

Regular Agenda

3A Teresa Smude - HRA Director
Informational Only
HRA Overview

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

4A Dennis Thompson – Land Commissioner
Motion to:
Approve Northern Waters Land Trust Support Letter

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

5A Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution - East Central Solid Waste Commission requesting Certificate of Need

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

5B Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution - Amendment to Zoning Ordinance - Membership to PC and BOA

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

5C Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Demolition Contract for Dependable Demolition

RESULT: APPROVED (4 TO 1)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Commissioner Sample voting no

6A Mike Dangers – County Assessor

Informational Only

2023 Assessment Summary

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

7A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Communications Branding Project

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

8A Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - OPIOID Settlement

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

8B Jessica Seibert – County Administrator

Informational Only

Administrator Updates

AMC Leadership Summit, Budget Committee, Regular 1:1's, Economic Development, Strategic planning, Facilities Committee, National County Government Month, Announcement of possible quorum at ACAT meeting on April 20, 2023.

9A Board of Commissioners

Informational Only

Committee Reports

Leadership Summit, NRAC, Snake River Watershed, AIS, JET, Facilities Committee, Community Corrections, MRC, Budget Committee, NCLUB, HHS Advisory Committee, EDA, Economic Development

Motion to Adjourn

Motion made at 11:48 p.m.

MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
Next Meeting:	Tuesday, April 25, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator
